Atto Pharma
MANUFACTURING SIMPLIFIED

ATTO PHARMA EBMR · RELEASE 1.49.0 · THE PRODUCTION MEETING AND THE ISSUE BOARD

A fifteen-minute production meeting, with no slides. Every issue with one owner and a date, until it is closed.

The brief is worked out from the records already in your eBMR: batches, equipment, material lots and cleaning. Nobody prepares it. The meeting goes through the issues, gives each an update, an owner and a due date, records the decisions and approves the minutes. QA can hold a batch until an issue is settled.

1 · Brief
Yesterday, today at each operation, readiness and the open issues, worked out on the screen.

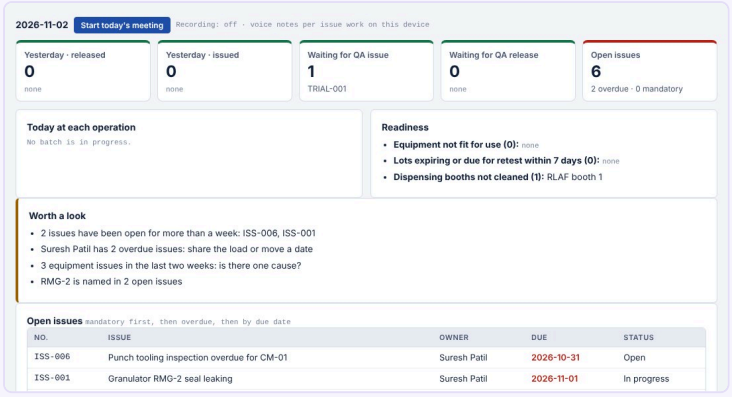
2 · Start
The Manufacturing Head or QA Head starts the meeting; the brief is kept as it stood.

3 · Go through
Each issue: status, owner, due date, an update typed or spoken.

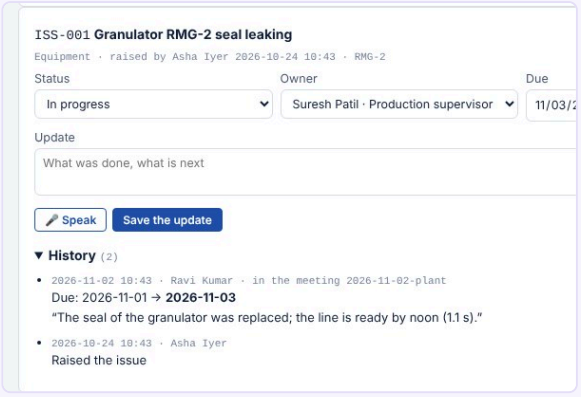
4 · Decide
Decisions with who does them; new issues raised on the spot.

5 · Approve
The minutes approved and kept; issues followed up on the board.

THE BRIEF, FROM YOUR RECORDS



Yesterday's releases and issues, what waits for QA, today's batches at each operation, equipment not fit for use, lots near expiry or retest, booths not cleaned, and **Worth a look**.



An issue in the meeting: its update (here spoken, written in English), owner and due date, and its whole history with who and when.

BEFORE AND AFTER

The usual morning meeting

- Someone spends an hour building slides from five registers
- Problems discussed, owners unclear, dates forgotten
- Minutes typed later, if at all; actions lost by Friday
- QA learns of a problem with a batch at release time
- People who think best in their own language stay quiet

With the eBMR

- The brief is on the screen at the meeting's start, the same for everyone
- Every issue has one owner and a due date, overdue ones first
- Minutes approved in the meeting and never changed after
- QA marks an issue mandatory for a batch, before release
- Speak in Hindi, Telugu or English: the note is written in English

BENEFITS, BY ROLE

Manufacturing Head
A short meeting that starts on the facts; the whole floor's issues on one board; decisions recorded with who does them.

QA Head & IPQA
Mark an issue mandatory for a batch. Your company chooses: flag it at release, or hold the release until QA closes it, signed with the password.

Supervisors
Your issues on My work and in the morning email, overdue first; update them from the floor, typed or spoken.

Plant head & auditors
Every change kept with who, when and why; approved minutes; a clear line from a problem to its resolution.

BUILT FOR A REGULATED PLANT

Full history
Each issue numbered by the server; every change of status, owner or date kept with the note and the meeting.

Signed QA holds
Closing a QA hold is an electronic signature in the QA person's own name (21 CFR Part 11).

Private voice notes
Speech written down on the person's own device; the sound is never sent or kept. The person checks the text.

Recording: your choice
Recording the whole meeting is a company switch, off by default, with everyone's consent and deletion after approval.

Run your next production meeting from the eBMR.

Included for every Atto Pharma eBMR user, at no extra price. Sign up for the 14-day pilot.

dev.pharma-manufacturing.today
Sign up your company for the pilot